

CORFE CASTLE PARISH COUNCIL

MINUTES OF CORFE CASTLE PARISH COUNCIL HELD AT THE TOWN HALL, CORFE CASTLE ON MONDAY 8th April 2019- The meeting commenced at 7.00pm

PRESENT: Cllr Dru Drury (Chairman), Cllr Clarke, Cllr Haywood, Cllr Spinney, Cllr Morrison-Wells, Cllr Parish, Cllr Dragon,

There were three members of the public present.

1. **APOLOGIES FOR ABSENCE:** Cllr Grinsted
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS:** The Council adopted the Code of Conduct set out on the Communities and Local Government website at the 10th September 2012 Meeting (Page 155, para 3.7). Declarations of Interests received for all Councillors. All Councillors are granted a dispensation to set the Precept.
3. **TO CONFIRM THE MINUTES OF THE LAST MEETING:** An amendment to the draft minutes of the meeting held on the 11th of March 2019 was made; adding Councillor Spinney's apologies. The minutes were then confirmed as a true record of proceedings and were signed.
4. **SHADOW COUNCILLORS REPORT:** Cllr Dragon delivered a report. He advised there was not much news and updated the Council on the Dorset Water Park. The park have been given until the end of April to submit a retrospective planning application, should they not submit an application it is thought an enforcement might come into effect. The AONB have not yet made any comment as they cannot until the application has been submitted.
The recent extraordinary meeting of the Shadow Council had been a bit of a farce. The original motion proposed had been a vote of no confidence in the leader of Dorset County Council, which is no longer in existence.
Elections are on the 2nd of May. The South East Purbeck Ward is the most contested ward, with six councillors up for one seat.
Cllr Brooks advised the Shadow Council had formed in time safely and legally. There had been closing down ceremonies of both Purbeck District and Dorset County Council. The officers are largely working in the same locations and they anticipate this to be the case for the next two to five years; we are likely to notice little change.
One difference will be the planning board which is represented by members from across East Dorset. We will therefore see Councillors that we do not know locally on the planning board. There is a temporary board in place for applications which need rushing through. A Councillor asked would there be changes to the website now that the Dorset Council is operational? Cllr Brooks confirmed it would function in just the same way.
Cllr Brooks was invited to comment on a complaint made to Highways about the surface of the Road outside of 41-43 East Street. She advised that she was not happy with the response that the PC had received and would be taking it further.
5. **NATIONAL TRUST REPORT:** James Gould reported that the Robing room restoration work would commence on the 6th September 2019, with an estimated timescale of twelve weeks. Skips will be required and James will ensure they meet all the necessary regulations and requirements to be placed on the highway adjacent to the robing room. When the work is finished the Trust may open up the room to the Public.

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At peak times the Trust are installing temporary litter bins around the castle gates and will be carrying out litter picking patrols to help keep the village clean and tidy. The Trust will take full responsibility for removing any rubbish in the bins they install.

James had been asked to comment on a Parishioners letter regarding accessing an allotment. She had been advised no allotments were available, and that the Trust do not operate a waiting list. James put these points forward to his Rural Surveyor but had received no response. It was raised that one allotment had not been tended for years and an allotment tenant said it was part of her lease to manage the land.

The PC have requested James take this forward and try to get some answers. Why are these plots not being re-leased and can they consider a change of terms of licence if this would help? Can he also find out why the Trust do not operate a waiting list?

Cllr Spinney advised that at a recent Commons Committee Meeting the group had alluded to the fact they would be dumping the spoils from the commons management on the commons allotments. Cllr Spinney also commented on multiple cases of destruction of habitat; nesting sites and communes of Glo-worms and bats have been destroyed by the Trust in the process of managing the common.

Action: James to follow up on allotments; why are tenants not tending them being evicted and the plots re-leased and why can a waiting list not be operated and to ask Jonathan where the cuttings from the management are intended to go.

The relocation of the defibrillator has been approved by the Trust's Estate Manager and they are now waiting for the electrician to do the installation of cabling so that the unit can be moved and mounted on the tearoom wall.

Cllr Dragon had raised an issue about the Trusts reasoning for not extending the opening times of the Castle at the March meeting, he asked why resources used to staff the Castle in the winter could not be used in the summer months when there are more tourists? James said he has a duty of care to his staff and cannot ask contractors (at the encampment) to work 10am -8pm through the summer months. They do not currently have the management capacity to extend the hours and the hours will stay the same as advertised through the summer months.

The Corfe Castle National Trust team will be following a National Trust initiative and fundraising for a specific project through selling raffle tickets. The Corfe team have chosen to fund the restoration of the main gates and raffle tickets will be available in the ticket office.

Cllr Haywood asked is the Parochial Church Council aware of the proposed work to the Robing Room? James was unsure so Cllr Haywood advised they contact the secretary with advice the work is going ahead.

Action: James to contact the Rural Surveyor and request she contact the Church.

Cllr Clarke asked have the National Trust any plans to install Electrical car charging points? Yes they do; there are plan to install one at Studland and one at Castle View, with the potential for more charging points in the future. The Castle View unit will go behind the visitor centre on the site of some bike racks which will be relocated. The charger will only operate during opening hours. The Trust has an initiative to go greener and this is part of it. They do already have a point at Currendon and shared use of a Renault Zoe.

- 6. PLAYGROUND REPORT:** Cllr Dragon reported that the swings needed greasing. He noted that the fencing between the swings and the see-saw was no longer there. This had previously been raised as an issue on external reports but not on the current one. The Council considered if this was a risk and did it need remedial work? The Council felt that it did not pose a risk and was not common in other playgrounds; they had in fact objected to the fences installation originally but had been led by the play inspection company at the time.

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The Clerk had sought updated quotes for replacing two items of gym equipment. The quotes were not discussed in depth as Councillor Dragon needs to measure the site and ensure that the installation space specified apparatus meets the stipulated requirements.

Cllr Dragon observed that the grass cutting is not up to standard and asked the Clerk to chase the contractors. It was also asked do the contractors do a cut mid winter which was considered necessary.

Action: To have the purchase of the equipment on the agenda for the May meeting with a recommendation from the Playground Committee.

Action: All to monitor the grass cutting and the Clerk to complain if necessary

7. MATTERS ARISING INCLUDING ACTIONS TAKEN

7.a The Clerk had chased DCC to find out if they would enforce the Car-Parking. The Council wish to continue with the current arrangement if possible. Paul Hutton at Dorset Council, has been in touch. His enforcers had inspected the signage and advised *'I would simply recommend that in the short term, you replace any reference to PDC with a sticker over the name. Other than that, if there are no changes to the information on the signs then that's all you would have to do for the time being'*. They are also confident they can enforce.

Cllr Dragon asked would the PC be required to write and publish a bylaw? The Clerk has asked this question and is waiting for legal advice. The Clerks understanding is that if DCC are enforcing the parking the PC would not require a bylaw.

Action: The Clerk to get stickers ready to go over signage. Must say 'Corfe Castle Parish Council'

7.d Cllr Brooks had been asked to please look into the road works taking place at Norden over the Flying Scotsman weekend and to request if a road is closed to please sign post it clearly. This had been done and Cllr Brooks had reported back.

7.e Cllr Brooks had been asked to report on the DCLG funding and how it has been recorded in the budget. This topic had been addressed at a recent DAPTC meeting by Fiona Astin, a professional advisor who has been given a three year contract, initially by Purbeck District Council, to assist with the administration of the DCLG fund. Fiona's position is funded from the 'pot' which the PC had previously been advised would not happen. Fiona had queried the ring fencing of the funding with PDC and it was confirmed the money could just as easily be spent in West Dorset now that the Unitary Council is an entity. She urges all groups to get started to make use of the funding available.

Cllr Morrison Wells advised he had shared this information with Wessex Community Assets who are working with the Corfe CLT.

Cllr Morrison- Wells was asked in his capacity as CLT Chairman how the group was progressing with the next proposal for a site. He reported that the CLT is optimistic that they may be ready to go to the parish with a new proposal in the latter half of 2019.

7.f The clerk has emailed enforcement at Dorset Council again re. Webbers close. – Done

7.g It was reported by Mr Stocks at the APM that the new road surface outside of 41 East Street is breaking up. It has been reported to highways who advise *'I have passed these pics onto our site agent and surfacing partners for investigation of the early failure of this surface. We have not raised any jobs for repair currently as the defects do not meet intervention levels (and if we repair them the contractors can't inspect/investigate once we have done so) – although we will monitor via inspection and repair when meeting intervention levels.'* The Council suspect there is something wrong under the road as the pavement also seems to be affected.

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Action: The Clerk has been asked to go back to Dorset Council and advise their response is not satisfactory and can they please take measures to improve the surface which is rapidly deteriorating.

8. **WEST STREET TOILETS AND CAR PARKING SPACES**-The Council discussed forming a committee to review the tenders for the cleaning contract.

Resolved: Cllr Haywood, Cllr Parish and Cllr Clarke will consider the Tenders and make a recommendation on the award of the contract.

Action: The Clerk to advise the Council when the contracts are ready, who will sign and to please advise Cllr Dragon so that he can fix the sign to the wall of the toilet block.

9. **CORRESPONDENCE RECEIVED-**

Responses to consider and items to note:

9a. Item 3. 12/03 Robert Nunn. Mead Road Sign. Robert had written to the Council ask them to seek permission for him to repair the Mead Road Sign and repaint other street signs in the area. Highways have approved the suggestion and the Council requested the Clerk respond asking Robert to proceed. Cllr Spinney had asked several times for this sign to be repaired in the past.

9b. Item 5 . 13/03 Helen Jackson. Norden to Corfe Castle footway/cycleway . Cllr Clarke proposes that a working group is formed within the new Council to drive this project forward and to work with the new Unitary Councillor. There is a potential fund of £200,000 which must not slip by. Cllr Dragon raised that the County Council had not been in touch with the landowner since September and it was felt the project needed to gather some momentum to push it forward.

Cllr Parish suggested Norden become a rolling agenda item so that it does not get overlooked and the Council supported this.

Cllr Haywood said there is a Roman site under the proposed route.

Action: For the progression of the Norden Cycleway and Footpath to become a permanent Agenda item from June going forward.

9.c Item 8. 14/03 Richard Inman Rural Services Network call on Government for a Rural Strategy Cllr Parish would like the Council to consider responding to this survey. She highlighted that Matt Prosser, Chief Executive of the new Dorset Council had not recognised the need for a rural strategy yet the LEP was pushing an industrial Strategy. Cllr Parish suggested the two should run in parallel. The Chairman encouraged Councillors to make personal responses to the survey and asked the Clerk submit a response on behalf of the Council. Cllr Parish pointed out that this survey was regarding the need for a National Strategy but that we should also consider a local one, as she had mentioned to Matt Prosser. It was suggested this should go through DAPTC and be presented to the new Council. Cllr Dragon pointed out that the Unitary want the members, not the executives to lead in the Council so Matt Prosser may not be influential in this. Cllr Dragon said the cabinet system will see 82 Cllrs on a fee of £13,000 per year. The leader will get an additional £35,000 and their 10 chosen cabinet members an additional £22,000. In a committee system the fees are spread more evenly so everyone can do more work.

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Action: Clerk to submit a response to the 'Rural Services Network call on Government for a Rural Strategy' on behalf of the Council.

9.d Item 21 28/03 DO0049- 2018/19 AGAR PKF Littlejohn. It was noted that the Council have been selected for an intermediate review. Only 5% of Council's are selected.

9.e Item 23 29/03 Fiona Astin Purbeck's Community Led Housing Pot . This item had been discussed earlier in the meeting.

9.f Item 25 01/04 Alan Davies Dorset Council Change to consultation response time for town and parish councils. It was noted that the timescale to respond to planning applications had reduced to 21 days under the new Dorset Council.

The Parish Council's Standing orders stipulate that *'the Planning Committee is empowered to make a response on behalf of the Parish Council to the District Council on those applications where the deadline for comments is earlier than the forthcoming Parish Council meeting. If there are no objections this response will be communicated to the District Council via the Clerk. However, if there are objections from either the Committee Members or the Public to an application then, if the Committee is in agreement, the response will be an objection. In the case of disagreement, the matter will be referred to the Council Chairman for either a decision or the holding of a special meeting of the Committee to which the Chairman, other Council Members and interested parties can be invited. The decisions of the above will be communicated to the District Council via the Clerk'*

9g. Item 26_02/04 Holly Lagden Dorset Council FW: Norden Marketing Project Stakeholder Meeting Invitation. A meeting of the stakeholders will be taking place on the 30th of April. The purpose of the meeting is to discuss how to use funding given to enhance Norden as a destination.

Action: Cllr Dragon to enquire about who the 'stakeholders' are and why is the PTAG group not invited?

Action: Clerk to attend the meeting on behalf of the Council.

9.h Road works- Wessex Water. Cllr Morrisson Wells asked about correspondence received from Highways advising of the completion of the roadwork's to install a water main along the A351. He observed the works seem to stop in the middle of nowhere. Cllr Dagon confirmed this is the end of the new main where it meets the old pipe and does not foresee reopening of the works to be likely.

9.i Item 28. 04/04 Stephen Mepham- DCC Highways. 30 mph limit Sandy Hill Lane, Corfe Castle. The Council were asked do they support extending the 30mph limit in Sandy Hill Lane? The Council recognised that speeding was an issue but after discussion concluded that the limit could not be installed on the brow of a hill and were not sure how well any new regulations would be enforced. The Council also did not want to potentially create any issues reducing parking in the Village. The Council resolved they would like to respond asking the Dorset Council to erect 'Pedestrians in Road' Signs.

Action: Clerk to respond that they would like to see "Pedestrians in Road" signs. There are a lot of pedestrians and the signs would be quite legitimate.

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9.j Parking in Corfe Castle. The Council discussed a letter from a Parishioner who was seeking help and advice regarding parking in the village and the lack of provision of spaces for residents needing local parking. The Council sympathised with the Parishioners requirements and will suggest she contacts the Corfe Castle Charities.

Action: Clerk to respond to the Parishioner advising that she seek assistance from the Corfe Castle Charities.

9. CONSIDERATION OF PLANNING APPLICATIONS RECEIVED

10.a Application No: 6/2019/0139. Matthew & Julie Waterhouse. Little Marlings, Higher Filbank, Corfe Castle, Wareham, BH20 5Ex. **Development:** Erect single storey rear extension and first storey extension to side elevation. Alterations to front porch. **No Objection**

10.b Application No: 6/2019/0095. Miss Christina Newnham. Scotland Farm, Corfe Castle, Wareham, BH20 5DY **Development:** Internal and external alterations **No Objection**

10.c Application No: 6/2019/0163 .Mr Penn & Mrs van den Wall Bake. 10 Halves Cottages, Corfe Castle BH20 5EY . **Development:** Demolish rear conservatory and erect two storey side extension with room in the roof and attached carport. **No Objection**

10.d Application No: 6/2019/0173. J Jaffe. 7 Mead Road, Corfe Castle, Wareham, BH20 5EW **Development:** Single storey side & rear extensions and amendments **No Objection**

10.f DECISIONS ON OF PLANNING PREVIOUSLY CONSIDERED

1. (Listed) 6/2019/0057 Chritopher Hughes. Wissett Cottage, 53 East Street, Corfe Castle BH20 5EE **Development:** Works to modify waterproof features of the roof of Wissett Cottage 53 East Street where it adjoins the gable end of 51 West Street No obj A
2. Application No:6/2019/0066. Mortons House Hotel , Mortons House Hotel East Street Corfe Castle BH20 5EE . **Development:** Internal alterations to en-suite of bedroom one No obj A
3. Application No: 6/2019/0084. Ms Emma Freeman. 1 Woodyhyde Cottage access road to Woodyhyde Afflington Corfe Castle BH20 5HT. **Development:** Conversion of existing annexe to separate dwelling and external alterations No obj ND
4. (Listed)Application No: 6/2019/0088 (householder) Application No: 6/2019/0087 Henry Scott. 4 South Street, Kingston BH20 5LL . **Development:** Demolition and replacement of rear extension with internal alterations. No obj ND
5. Application No: 6/2019/0091. Mr & Mrs J Phillips. Fern House, Townsend Mead, Corfe Castle, Wareham, BH20 5EU . **Development:** Loft conversion including insertion of 6 rooflights and 2 gable end windows. No obj ND
6. (Listed) Application No: 6/2019/0099 (Householder) Application No: 6/2019/0100.Mr & Mrs R Pink. 44 West Street, Corfe Castle, Wareham, BH20 5HD . **Development:** Alterations to rear dormer, first floor windows, insert rooflights and new pitched roof over rear lean to. No obj ND

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| 7 | Application No: 6/2019/0091. Mr & Mrs J Phillips. Fern House, Townsend Mead, Corfe Castle, Wareham, BH20 5EU . Development: Loft conversion including insertion of 6 rooflights and 2 gable end windows | No obj | D |
| 8. | Application No: 6/2019/0114. Mr & Mrs Lee Jahn. 3 Halves Cottages Corfe Castle BH20 5EY. Development: hardstanding' | No obj | A |
| 9. | Application No: 6/2019/0128. Rebecca Kirk. Norden Park and Ride, Norden, Wareham, BH20 5DW. Development: Change of use from Offices (B1) to cafe/shop (A1/A3) | No obj | A |
| 10. | Application No: 6/2018/0650. Mr James Allen. Little Woolgarston Farmhouse, Woolgarston, Corfe Castle, Wareham, BH20 5JE Development: Erection of barn and associated fencing. | No obj With cond' | WD |
| 11. | Application No 6/2019/0051. Mr Brendon Beresford. The Fox Inn, 8 West Street, Corfe Castle, Wareham, BH20 5HD Development: Erect an outbuilding and decking in rear garden | Obj | ND |
| 12. | Application No: 6/2019/0028. William Pear Group. 14 West Street, Kingston, Wareham, BH20 5LH Development: Replacement of front door (retain frame) and rear door and frame; 3no windows on front elevation (plus internal cill to front bedroom) and 4no windows on rear. Strip, re-batten and re-felt 1940's rear lean-to and re-cover with original roofing slates; New guttering to rear first floor and replace existing guttering to lean-to. | No Obj | A |
| 13. | Application number; 6/2018/0057 Sandy Hills Farm, Sandy Hill Lane, Corfe Castle, Wareham, BH20 5JF. First floor extension on north elevation. Demolish part of existing store, extend store on south elevation & alterations to loggia. Excavate ground level & install oil tank. Construct detached garden store. | No Obj | ND |

10.g TREEWORCS APPLICATIONS:-

| | | |
|------------------------------|---|----------------|
| TWA/2019/056 | Mrs Elizabeth Proudman | Not Determined |
| Location | 108 West Street, Corfe Castle, BH20 5HE | |
| Proposal | (T1) Sycamore - fell to ground level; (G1) 5x Apple - reduce height by 1m, prune lateral branches to leave a uniform shape, thin inner crown by 20%; (T2) Cherry - reduce height by 1m, shape the lateral branches round - Corfe Castle Conservation Area | |

TREEWORCS APPLICATIONS GRANTED:-

[TWA/2019/032](#) Location: St James Church, West Street, Kingston, BH20 5LL. Proposal: (T1) Lime - cut back branch overhanging boundary wall by approximately 3m back to boundary wall; (T2) Horse chestnut - cut back branches overhanging road and near telephone lines by approximately 3m to clear away from road and cables; (T3) Beech - tip back one branch overhanging boundary wall and West Street by approximately 2m to boundary wall; (T4) Horse chestnut - remove two lower branches near parking area to give clearance to parking area and cut back branches near to telephone lines to give approximately 1-2m clearance to cables - Kingston Conservation Area

[TWA/2019/055](#) Land to rear of 29 East Street adjacent to station entrance, Station Road, Corfe Castle (T1 & T2) Sycamores - fell - Corfe Castle Conservation Area.

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11. FINANCIAL MATTERS (INCL. ACCOUNTS FOR PAYMENT)

11.a To consider and approve the revised Grant Awarding Policy. Cllr Morrison-Wells raised concerns about the amendments to the policy that requested all the grants applications are submitted in November to assist with budget setting. He asked why does this need to be a requirement for budget setting? The Council resolved it would try the proposed changes and see how it affected applications.

Resolved to adopt the amendments to the policy. It was proposed by Cllr Clarke to try the policy for one year and review it then. Cllr Spicer Short seconded this, the vote was carried with four in favour, one against and one abstaining.

11b. ACCOUNTS FOR PAYMENT

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|-------|-------------|-------------------------------|---|---------|
| 1638 | 1671 | ALISON BURNETT | Payment to clerk for advance payment she had made to Newsquest media for advert for tender | 138.43 |
| 1639 | DD | BRITISH TELECOM | Line rental and unlimited anytime calls | 44.44 |
| 1640 | 1672 | WAREHAM AND PURBECK SKIP HIRE | Gods Acre Refuse collection | 60.00 |
| 1641 | 1671 | ALISON BURNETT | Clerks pay and expenses less pension contribution | 744.00 |
| 1642 | DD | NEST | Pension contribution | 14.25 |
| 1643 | 1673 | HMRC | National Insurance Contributions | 9.83 |
| 1644 | 1671 | ALISON BURNETT | Replay Clerk for refreshments and serviettes for APM | 14.07 |
| 1572 | 1588 | VIKING DIRECT | Printer Cartridges x4 (epsom)- Paper | 148.78 |
| 1572 | 1588 | WYBONE LTD | Payment for a single fibreglass rubbish bin (funds paid in full, less VAT, by the man who damaged it) | 523.94 |
| Total | | | | £1697.7 |

Resolved to approve all payments , proposed by Cllr Haywood and Seconded by Cllr Spinney, all in favour.

Paid In

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| Final Payment received for the damaged bin | £133.81 |
| CIL payment for October 18-March 19 | 396.90 |
| Total monthly receipts | £530.71 |

The Clerk drew attention to the CIL payment received for a development in Sandy Hills Lane.

Bank Balances - (as of no payments withdrawn with the exception of BT)

Interest Bearing Account £44384.63 Cheque Account £15339.89
Total balance £ 59,724.52

12. REPORTS FROM COMMITTEES:

The Sports Trust advised they are still awaiting Minutes.

Cllr Dragon reported he had attended a PTAG meeting which was poorly attended. Neither Morebus nor the Railway attended and the Chairman is going to get in touch with them to encourage attendance or at the very least submit a report. The next meeting will be the AGM.

Cllr Dragon thanked the Chairman and the Clerk for their work on the Parish meeting.

The meeting closed at 20.38. The next meeting will be held on the 13th May 2019 at 7pm in the Town Hall