

CORFE CASTLE PARISH COUNCIL

41 Bell Street, Swanage, Dorset, BH19 2RY Phone: 01929 426125

May 7th 2018

Dear Sir/Madam

*I hereby give you notice that an Annual General Meeting of the Parish Council will be held in the Town Hall, Corfe Castle on **Monday 14th May 2018 at 7 pm.***

All Members of the Council are hereby summoned to attend the meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

A Burnett, Clerk to the Council

Members are reminded that, in accordance with Standing Orders, members of the public may address the Council on matters of local issue for half an hour of the Council Meeting. The Public half hour will commence immediately following the appointment of Chairman and Vice Chairman.

AGENDA

1. Election of Chairman and receipt of declaration of acceptance of office
2. To appoint the Vice Chairman
Public Half Hour
3. Apologies for absence
4. Declarations of Interest and Dispensations
5. To confirm the minutes of the last meeting
6. County Councillors Report
7. District Councillors Report
8. National Trust Report
9. To consider the co-option of an applicant to fill the vacancy for a Councillor.
10. Matters arising including actions taken from Aprils meeting
11. Appointments to committees and other bodies and review of annual subscriptions
12. To discuss terms of reference for South-East Purbeck Chairs and Clerks – Are Council happy to be represented by the Chairman within the group?
13. Local Government Reorganisation;
 - Disposal of assets by PDC.
 - Proposed response to DAPTC (Correspondence Item 14) to be presented by Cllr Clarke
14. Correspondence received
15. Consideration of planning applications received
16. Financial Matters, to Include:
 - Appraisal and adoption of financial regulations
 - PKF Littlejohn external audit Annual Governance Statement to be completed and signed

- Examination and adoption of end of year accounts for financial year 2017/2018 and signing off of section 2 of the external audit
- Examination and adoption of asset register for financial year 2017/2018
- Internal audit report to be inspected and approved by the Council
- To consider expenditure on East Hill Footpath Repairs, SSL Certificate for website and new rubbish bins for the Parish and the Clerk's salary (recommendation from Chair and Vice Chairman)

17. Reports from Committees

- Report from Gods Acre Trustees Meeting- Cllr Haywood
- Report from Highways Committee following scheduled walk about